

## Selecting Waste Services Provider

\*\* Selecting waste services provider(s) should wherever possible be based on the type of materials present at the event to maximise recovery for re-use, recycling & composting

### PRE-EVENT

### EVENT

### POST EVENT

**Static Site:**

Is there an incumbent waste services provider?

**Outdoor (Green Field) Site:**

Is this a 'regular' event with an incumbent waste services provider?

*Measure: Identify current/past waste services provider*

Is the current waste services provider a local company limited to disposal options in the local community (ie may not be able to offer a full range of waste/recycling/composting services)

*Measure: Can the waste services provider access a full range of services through national scope or is limited to locality?  
Measure: Is it feasible and/or practical to transport materials out of locality?*

Is service provider committed to waste minimisation principles & can service provider demonstrate previous experience of this?

*Measure: Ask waste services provider for testimonials  
Measure: Ask other event organisers who have used services provider*

Can service provider supply comprehensive data on materials collected, recycled, disposed to landfill, vehicle movements

*Measure: Is service provider set up to supply comprehensive data?*

Is cost structure for service transparent?

*Measure: Is service cost broken down into various elements?  
Measure: Does the service contract carry an incentive to reduce waste and increase recycling?*

Can the service provider provide a resource to assist with planning the event?

*Measure: Does the service provider have a resource who is experienced at events and can provide input at planning stage?*

Can the service provider source all bulk bin/bins/recycling bins & composting bins

*Measure: Does the service provider have all the resources necessary or will the company need to externally source some/all bins?*

Can a rep from the waste service provider remain on site for the duration to oversee waste practices?

*Measure: What resources can the waste services provider provide for the event to co-ordinate waste activities?*

Ensure that separated waste is in fact destined for recyclers not to be mixed with waste destined for landfill

*Measure: Provide data on where collected material is disposed  
Measure: Provide quantities of materials disposed  
Measure: Compare quantity of materials destined for each recycle/reuse/landfill destination against total material entering event\*  
\* this data relies on accurate data pre-event but is a good measure of year on year changes in behaviour patterns*

Provide data on materials collected in timely fashion (this is particularly important so that communication opportunity can be maximised)

*Measure: Post event data to be provided within x days of the close of the event*

