

Site Limitations & Logistics

PRE-EVENT

EVENT

POST EVENT

<p>Has a waste plan for the site been produced? <i>Measure: Ensure that all stakeholders are given a 'waste' plan for the site detailing access & location of bins</i></p>	<p>Ensure that all material collected from the event is delivered to the appropriate recycling facility in a manner which ensures it will be accepted by that facility <i>Measure: Communicate with recycling facility to understand any limitations they may have in accepting recyclable material</i></p>	<p>Time limit on clean up <i>Measure: Timeline for clean-up met</i></p>
<p>What recycling infrastructure exists in the locality? <i>Measure: Obtain from local council details of what is currently collected in the area</i> <i>Measure: Investigate local waste companies capabilities</i></p>	<p><i>Measure: Similarly this applies if material is going to community group for reuse rather than recycling</i></p>	
<p>Are there any opportunities in the locality to reuse waste material? <i>Measure: Investigate charity or business options unique to locality</i></p>	<p>Ability to empty waste & recycling bins pre/during/post the event <i>Measure: Ensure all stakeholders are aware of emptying regime which will exist during the course of the event</i></p>	
<p>Do recycling bins currently exist in the facility? <i>Measure: Identify number and type of bins currently static in facility</i></p>	<p>Ensure bins are maintained to highest standard to prevent impression of 'waste' <i>Measure: Ensure system is in place to ensure that bins are kept clean and immediate surrounding area free of debris</i></p>	
<p>Are the bins permanently onsite appropriate to the event both in terms of number and recycling mix? <i>Measure: Given event size and material mix are additional bins required and/or recycling logos appropriate to material at the event?</i></p>	<p>Ensure signage directing to/around bins is visible <i>Measure: Are bins visible in daylight, dusk & nighthtime?</i></p>	
<p>Is using existing bins going to incur extra empties thereby increasing transportation considerations? <i>Measure: Is it appropriate to incur more empties of existing bins or procure more appropriately sized bins for the event</i></p>		
<p>Understanding bin requirements both front & back of house <i>Measure: Have event organisers got a historical record of total bin requirements front of house to base current requirement on?</i> <i>Measure: Have all exhibitors communicated their own bin requirements to event organisers in advance of actual event so appropriate recycling bins can be in place before actual event?</i></p>		
<p>Access time restrictions for set up/take down <i>Measure: Ensure all stakeholders are aware of any restrictions with respect to delivery/execution of waste services</i> <i>Measure: Is an automatic timer required for light switch on/off?</i></p>		

CONTINUE TO NEXT PAGE



Site Limitations & Logistics

PRE-EVENT

What is the size limit for trucks onto site?

Measure: Establish any limitations of venue for size of truck(s)

Will weather conditions affect access?

Measure: Does flexibility exist in the waste services plan if weather is a potential restricting factor?

What size of area exists on site for for 'bulk' bins/skips?

Measure: Area available should determine the type of bulk bins required for the event

Can lighting be installed in critical waste/recycle areas?

Measure: Determine if lighting would be critical/beneficial to the objectives of waste minimisation

Measure: Is a power supply for this purpose feasible?

EVENT

POST EVENT

